



The Garden Club of Indiana, Inc GUIDELINES FOR SCHOLARSHIPS

Updated 2-9-2026

PURPOSE

To promote the study of horticulture, floral design, and environmental concerns in furtherance of The Garden Club of Indiana, Inc. (TGCI) mission.

APPLICATION ELIGIBILITY To receive one of the scholarships the student must meet all of the following criteria:

1. Must be a full-time student of an Indiana college, 2-year technical or 2-year vocational school, or university which has a recognized department in the chosen field. Full time is minimum of 12 graded hours of classes for undergraduates and 9 hours graded hours for graduate students. College/technical/vocational/university must be accredited and listed on the official website of the U.S. Department of Education (<https://ope.ed.gov/dapip/#/home>).
2. Junior, senior or graduate student majoring in Agriculture, Agriculture Education, Agronomy, Botany/Biology, City (rural & urban) Planning, Conservation, Environmental Concerns, Floriculture, Forestry, Horticulture, Land Management, Landscape Design, Plant Pathology/ Science, Wildlife Science.
3. Sophomores may make application for their junior year.
4. Students can also be in their second semester of technical or vocational school.
5. Legal resident of Indiana.
6. Have a G.P.A. of 3.0 or better on a 4.0 scale.
7. Doctoral program students, international or foreign exchange students are not eligible.

APPLICATION PROCESS:

Applicants must submit the information specified below on or before **March 1** to The Garden Club of Indiana, Inc. Scholarship Chairman. Applicants may obtain the application form from the TGCI Scholarship Chairman (Scholarshiptgci@gmail.com), the TGCI web page (gardenclubofindiana.org), or the school. All forms must be typed or computer generated. These documents must be submitted single side pages mailed in one large envelope. Do not place documents in page protectors, in any sort of permanent binder, or staple the pages. Included must be:

1. Completed TGCI Scholarship Application Form
2. Personal letter discussing background, career goals, how your intended career goals will further the TGCI mission, financial need, commitment to chosen field of study — not to exceed two typed pages.
3. List of extracurricular activities, work experience and/or honors received in the last 3 years. Students returning to school after an absence can list work experience and relevant activities.
4. Two recommendation letters that include information about academic achievement, character and any work-related experiences.
5. Completed TGCI Financial Need Form
 - a. *Must complete all questions.*
 - b. *Must be signed by the student.*
 - c. *If financial aid information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year.*
6. A copy of transcript of academic record. Transcripts must include the latest grading period. Graduate students are to submit undergraduate and graduate transcripts.

SELECTION PROCESS:

The Selection Committee includes the TGCI State Scholarship Chairman, State President and one other Board member, with the Scholarship Chairman serving as the Chairman of the Selection Committee. This committee will interview each student and will notify all applicants by letter or email after board approval at the annual TGCI Convention held in April of each year.

Scholarships are applied for in the spring semester and are received the following fall and spring semesters. Former applicants and recipients are eligible to be considered in future years; however, a new application must be submitted.

Based on the current NGC Scale of Points for evaluation of applications, recipients will be selected on academic record, applicant's letter, listing of honors/extracurricular activities/work experience, financial need and recommendations. Recipients are expected to maintain a GPA of 3.0 or better.

DESCRIPTION OF FUNDS

1. Checks for the scholarship recipients will be mailed to the Finance Office of the institution at which the student is enrolled.
2. No funds will be sent directly to the student.
3. All funds will be distributed by the Financial Aid Office according to the particular school's term-system.
4. Recipients must be enrolled at the school each semester to receive the scholarship. If not, the scholarship funds received are to be returned to The Garden Club of Indiana, Inc.
5. Recipients who are on internships or study-abroad programs are eligible to receive the award, as they are considered by the school to be enrolled students, and as such, the full amount may be given during the semester at the school, if requested by the department head and approved by the Scholarship Chairman.
6. In the events of a change in a student's major to one other than those listed above, fails to maintain a 3.0 GPA, and before the student withdraws from school, the balance of the funds must be returned to The Garden Club of Indiana, Inc. The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.